



**WAWG SUPPLEMENT 1**

**CAPR 52-16**

**24 May 2010**

**Cadet Programs**

**CADET PROGRAM MANAGEMENT**

CAPR 52-16 Cadet Program Management, with change 1 dated 1 July 2009, is supplemented as follows:

**4-9. (Added) Applications to Wing Activities.**

a. Unless directed otherwise, submit forms to the Washington Wing Administrator as an attachment to an email sent to [wawa@wawg.cap.gov](mailto:wawa@wawg.cap.gov) or by US Mail to Hq Washington Wing CAP, PO BOX 4459, JOINT BASE LEWIS-MCCHORD, WA 98438-0459. Forms are available on the wing website <http://www.wawg.cap.gov>. Click on “Forms Directory”.

b. Cadet members will complete WAWG Form 23, Cadet Activity Application, to apply for cadet activities conducted by Washington Wing and submit it as described in paragraph 4-9a above. Generally, a separate application with the original signature(s) of the unit commander and the parent or guardian is required for attendance at any wing activity. If an activity director so directs, cadets attending a recurring weekend activity such as WTA, CTA or ESTA may not be required to resubmit this form again during that school year unless the activity director requires it. Therefore, any commander wishing to restrict a cadet from attending such a recurring activity should notify the activity commander directly. This form is used to ensure the cadet is qualified to attend the event, that the parents or guardian approve the cadet's participation, and that the staff of the activity is alerted to any medical conditions or special needs of participants.

c. Senior members will complete WAWG Form 27, Senior Activity Application, to apply for both cadet and senior activities conducted by Washington Wing and submit it as described in paragraph 4-9a above. Generally, a separate application with the original signature(s) of the unit commander is required for attendance at any wing activity. If an activity director so directs, seniors attending a recurring weekend activity such as WTA, CTA or ESTA may not be required to resubmit this form again during that school year unless the activity director requires it. Therefore, any commander wishing to restrict a senior member from attending such a recurring activity should notify the activity commander directly. This form is used to ensure the senior member is qualified to attend the event, have the permission of their unit commander and provides the activity director with information on the individual's prior experience and training.

d. Both cadet and senior members will complete WAWG Form 24, Medical Information, to apply for activities conducted by Washington Wing and submit it as described in paragraph 4-9a above. Generally, a separate form is required for attendance at any wing activity. If an activity director so directs, cadets or seniors attending a recurring weekend activity such as WTA, CTA or ESTA may not be required to resubmit this form again during that school year unless their

medical condition has changed or unless the activity director requires them. It is up to the member to resubmit a new form if the previously supplied information changes. This form is used to alert the activity staff to particular medical conditions, activity restrictions, and dietary needs of a member and to enable activity commander to determine whether or not the member appears physically capable of participating in training. Access to the form and its contents will be restricted to those activity staff members with a need to know. Members are encouraged to attach additional information to explain or expand on the answers given on the face of the form.